



REPUBLIC OF LIBERIA
MINISTRY OF PUBLIC WORKS

P. O. BOX 9011
SOUTH, LYNCH STREET
MONROVIA, LIBERIA



Request for Expressions of Interest (REOI)

Date: May 29, 2026

Name of Assignment: Monitoring and Evaluation Specialist

REOI Reference No.: LR-MPW-01-26-CS-INDV

Agreement No.: CLR101401U

Country: Liberia

The Government of Liberia has received a loan and grant facilities from the International Development Association /World Bank and the French Development Agency (AFD) and intendsto apply part of the proceeds of these facilities to eligible payments under the contract for which this Request for Expression of Interest for Individual Consultancy Services for the Project Management Unit (PMU) of the Monrovia Integrated Development Project (MIDP) – **Monitoring and Evaluation Specialist** has been published.

The Liberia Urban Resilience Project (LURP) and Monrovia Integrated Development Project (MIDP) are led by the Government of Liberia through the Ministry of Public Works (MPW) and financed by the World Bank (WB) and financed by the French Development Agency (AFD). The proposed development objective is to increase flood resilience and access to urban infrastructure in underserved neighborhoods and to improve urban infrastructure planning and management in Liberia.

The scope of service for this position requires an experienced consultant to be the **Monitoring and Evaluation Specialist** who shall execute particularly all Monitoring and Evaluation activities for the Liberia Urban Resilience Project (LURP) and Monrovia Integrated Development Project (MIDP) of the Project Management Unit. He/She shall report directly to the Project Coordinator. Additionally, s/he shall conduct the overall M& E activities of MIDP; prepare the annual work plan; manage and oversee the day-to-day activities of the MIDP related to Monitoring and Evaluation. The duration of this service will be for **12 months** but renewable will be based upon satisfactory performance, project needs and available budget. Further details of this service are indicated in the attached Term of Reference. (TOR).

The Ministry of Public Works through the Project Management Unit (PMU) now invites eligible interested individuals to indicate their interest in providing this service.

Interested individuals must provide information indicating that they are

qualified to perform the services in accordance with the requirements set forth in the TOR including copies of their CV, attached relevant applicable certificates/documents, description of similar assignments, experience in similar conditions, availability of appropriate skills, etc.

This procurement process will be conducted in accordance with the recruitment of individual Consultant procurement/method contained in the **Guidelines for Procurement of AFD-Financed Contracts in Foreign Countries**. The scope required is described in detail in the attached Terms of Reference (TOR). Copy of the Terms of Reference (TOR) can be downloaded at **www.emasion.gov.lr**, **www.mpw.gov.lr** and **iiu-mpw.org**.

Expressions of Interest must be delivered to the address below by hand, mail, courier or email on or before **June 19, 2026, at 3:00 pm, local time**.

Attn:

Gabriel S. Flaboe, Sr

Project Coordinator

Ministry of Public Works

South Lynch Street 1000 Monrovia, Liberia

Tel: +231777-004004 / 880523691

E-mail: lurp.midp@gmail.com

**Terms of Reference (TOR) for the position of
PMU Monitoring and Evaluation (M&E) Specialist**

I. Project Information

The Liberia Urban Resilience Project (LURP)-Monrovia Integrated Development Project (MIDP) led by the Government of Liberia through the Ministry of Public Works (MPW) and financed by the World Bank (WB) and French Development Agency (AFD). The proposed development objective is to increase flood resilience and access to urban infrastructure in underserved neighborhoods and to improve urban infrastructure planning and management in Liberia. The project proposes 4 components:

Number	Name	Activities	W B Financing	AFD Financing
Component1	Climate Resilient Infrastructure and Urban Upgrading	Resilient infrastructure for climate risk management	US\$30-32 million	~ US\$8.32 million (for Neighborhood upgrading)
		Neighborhood and market upgrading		
		Construction and rehabilitation of public facilities and infrastructure adapted to the effects of climate change		
Component2	Strengthening Integrated Resilient Urban Development Capacity	Laws/regulations, codes and permitting processes	US\$4-6 million	~ US\$1.04 million (for strengthening Operation and maintenance and risks management capacities)
		Climate Resilient Spatial Development Plan for Greater Monrovia		
		Revenue mobilization and financial sustainability		
		Operations and maintenance of infrastructure (O&M)		
		Capacity building for equipment management and risk anticipation		
Component3	Contingency Emergency Response Component (CERC)	The CERC is a zero-sum component that allows for the rapid reallocation of un-disbursed IDA funding for situations of urgent need in response to a natural disaster or crisis that has caused, or is likely to imminently cause, a major adverse economic, and/or social impact.	US\$0 million	N/A
Component4	Project Management	Project coordination; Administrative Assistant; financial management; safeguards. M&E; operational costs; etc.	US\$4 million	US\$1.04 million for technical assistance needs, audit, monitoring-evaluation and visibility.

AFD-financed activities will provide basic services to local communities exposed to poor living conditions and high levels of vulnerability to climate change under Component 1, while **WB-financed activities** are focus on climate and flood resilience.

Both phases of the project will be implemented simultaneously but with different schedules different scope and sites targeted within Liberia and Monrovia. The WB through its IDA financing has provided US\$40.0million for this project while the French Development Agency (AFD) will provide co-financing in the amount of EUR10.0 million (US\$11.3 million). A parallel financing arrangement will be used, whereby the two development partners will finance their respective activities separately, while using the same umbrella program framework and the same implementation arrangements, including the use of the same Project Implementation Manual (PIM) and Project Management Unit (PMU).

The project will be implemented through a PMU, hosted by MPW.

The financial management aspects of the Project will be managed by the Project Financial Management Unit (PFMU) hosted by the Ministry of Finance, Planning and Economic Development while the PMU will provide operational support for financial transactions of the project.

III. Objectives of the Assignment

The **PMU Monitoring and Evaluation Specialist** will be particularly responsible to Establish and manage a robust monitoring, research and evaluation system for the purpose of assessing impacts of donor-funded programs and projects against established project goals, in full compliance with the requirements and procedures of the donors and the Government of Liberia where applicable. S/He shall lead in the full implementation of the M & E activities for MIDP-LURP and shall report directly to the Project Coordinator of the Project Implementation Unit.

The Specialist will provide support to ensure the Project is on track to achieve its objectives, as per the results framework set out in the Project Appraisal Document/project document. The M&E system shall be used to support a smooth and informed decision-making process along the project implementation.

IV. Scope of the Assignment

Specific responsibilities of the Monitoring and Evaluation Specialist will include, but are not limited to, the following:

- Establishing and managing a performance monitoring framework that targets clearly defined project goals, outcomes, outputs, inputs, processes, indicators, and reporting formats and frequency, for effective monitoring, reporting and updating progress of donor-funded programs and projects;

- Supporting the preparation of the project “Annual Implementation Plan” (AIP) in collaboration with other members of the PMU, LWSC and the Donors, ensuring it contains clear, quantifiable annual financial and physical progress targets/indicators;
- Submitting monthly, quarterly and annual reports summarizing technical and financial progress made relative to objectives and indicators specified in the AIP and Project Appraisal Document (PAD);
- Reviewing financial reports by the PMU to verify that outputs claimed against costs have been adequately realized;
- Advise other PMU staff on any Monitoring and Evaluation related matters;
- Participating in all planning, coordination and follow-up meetings with Donors or MPW, MCC and PCC staff;
- Identifying key issues, lessons learned and best practices in PMU managed programs and projects; and
- Organizing and conducting mid-term and post-project evaluations of programs and related projects in the target areas.

V. Key Deliverables/Expected Output

The M&E Specialist will deliver the following:

- M&E Plan / database based on the Projects logical frameworks
- Data Collection tools adapted to the Projects
- Set of Indicators to follow-up the management of the different components of the Projects
- Set of indicators to follow-up the outcomes of the Projects
- Reporting templates/tools (surveys, etc.), operational dashboards
- Standard Operating Procedures for the collection, verification and analysis of the data, user guides, training materials
- Supervision of the application of the Procedures and identification and provision of solutions to any issues related to their implementation.
- Routine reports (monthly, annual, quarterly) as shown below:
 - (a) Monthly progress reports: The Consultant shall prepare concise Monthly Progress Reports covering progress towards achieving the objectives in this ToR as well as identified areas of weaknesses and strategies for improvement of Monitoring & Evaluation activities. The reports shall provide brief comprehensive report at the end of the month progress assessment. This report shall be submitted within and not later than the 7th day or in the first week of the succeeding month
 - (b) Quarterly Progress Report: These reports shall make use of the information previously reported monthly, but suitably modified to include, summarize, and draw conclusions on all pertinent issues concerning the assignment. In addition, the Quarterly Progress Reports shall summarize the Consultant's activities, with solutions adopted, and any other relevant information considered necessary in respect of the services delivery. Each of these reports shall be submitted not later than the 7th day of the first month of the

following quarter.

(c) A draft final report within the last week of the second-to-last month of the assignment for review by the development partner and the project steering committee.

- A final report within the last week of the assignment.
- Elements necessary to the preparation of the workplans;
- Elements to feed the implementation of the communication strategy of the project;
- Any additional relevant report/note to draw attention on specific issues identified during the implementation of activities, and elements that required specific decisions.

VI. Required Qualifications and experience

The selected candidate should demonstrate key skills and and experience in:

- A bachelor's degree in Economics, Econometrics, Applied Statistics, Project Management or any other relevant discipline from a recognized University. Possession of an advanced degree in a relevant field is desirable;
- A minimum of 5 years professional experience in M&E related functions. Experience in M& E functions of an urban infrastructure project is a plus;
- Experience in designing and implementing M&E plans and impact evaluations in donor funded Projects. Demonstrated experience in implementing M&E works for World Bank or AFD funded projects will be an added advantage
- Working knowledge of Donors and GoL Monitoring and Evaluation rules and procedures will be advantageous
- Demonstrated skills and experience in designing and field-testing surveys and other data collection instruments
- Strong orientation and knowledge in establishing baseline measurements for results monitoring
- Proven experience in the usage of computerized database system or monitoring information system is required
- Demonstrated report writing skills in English, with great attention to detail and ability to draft reader-friendly documents by simplifying reports for different target audiences, including the general public
- Ability to communicate effectively, including good presentation skills in English
- Excellent organizational and administrative skills, including the ability to manage priorities, work under pressure and meet tight deadlines with minimal supervision.
- The ability to work in a proactive and autonomous way
- Ability to adapt priorities to respond to changing demands innovatively
- Proactive and use of initiative to achieve desired results
- Ability to facilitate learning and knowledge management between staff working on the Project and among other stakeholders
- Strong IT skills (Word, Excel, Access).

VII Contract Duration and Place of Work

The duration of the assignment shall be one (1) year, inclusive of an initial probationary period of three (3) months commencing from the start date of the

contract. However, the contracts will be signed annually, and the continuation will be based on satisfactory performance approved by the PMU, continued business needs and budget availability.

The M&E Specialist will be based at the PMU offices located at the Ministry of Public Works headquarters.

VIII Selection Method:

The selection method for this assignment is Individual Consultants selection (ICS) using the Guidelines for the Procurement of AFD-Financed Contracts in Foreign Countries.